

Cortech Developments

Job Title: Trainee Project Engineer

Department: Operations

Location: Brook House Farm, Withers Lane, Knutsford, Cheshire WA16 0SG

Reporting To: Head Of Operations

Introduction

Established in 1992, Cortech Developments is a successful UK based company who specialise in software integration solutions for smarter building, fire, safety and security systems. We have a proven track record in delivering software development and integrated system solutions throughout the UK & globally for high security environments and critical infrastructure.

Position

Cortech require a Trainee Project Engineer to join our Operations Team. The successful candidate will become capable of independently deploying our software solutions and providing support for the software deployed.

The operations team are responsible for liaising with our customers to ensure our solutions are configured, tested, deployed, commissioned, and handed over in line with pre-arranged delivery programs. Full product and administration system training will be provided.

The role requires the individual to liaise with our suppliers, customers, and colleagues. The successful candidate will also setup PC hardware and peripherals, deploy our operating software, obtain system configuration data and work with location drawings for third party equipment so that they can be configured and graphically mapped to our solution.

Once capable, the Trainee Project Engineer will be responsible for setting up and carrying out testing, prior to despatching software and hardware to site for site deployment, connection, site acceptance testing, commissioning, validation, user/engineer training and handover to our customers.

Opportunity

You will be joining an established industry leader delivering high end, smart building management and high security building integration solutions. This is excellent opportunity for an enthusiastic and disciplined individual who shares our vision of placing the customer at the centre of everything we do and exceeding expectations.

Typical Career Routes

Once training is completed there will be an opportunity for the candidate to progress into the role of Software Delivery and Support Engineer.

Knowledge and Skills

The candidate will ideally already be working in a role within the integrated security systems, electrical or IT industry and will be able to demonstrate the ability for interpreting CAD drawings with a general understanding of CCTV, Access Control, Intruder, Perimeter Fence & Fire Detection Systems.

Alternatively, we would consider a suitable individual who can demonstrate experience and knowledge of computers and networks combined with the necessary skills and aptitude for this crucial role.

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The candidate must understand technology, be self-motivated and enthusiastic. You will need excellent organisational skills and you should be able to work towards working unsupervised. You must be able to prioritise and must be adaptable.

Duties & Responsibility

This will be an office-based role which may lead to occasional working on site, dependent upon your progress, ability, and project requirements.

Training will take place over a period of 2 years so you can work towards:

- Understanding our core software products
- Controlling project progress and customer communication via administrative software (Sugar CRM)
- Working as required and within our quality and security policy
- Working within all appropriate company procedures
- Understanding the full lifecycle of our product delivery i.e.
 - Receiving project allocation
 - Reading and checking sales offer and delivery information
 - Building and configuring our software
 - configuring hardware and peripherals
 - Testing pre despatch
 - Shipping hardware
 - Shipping (via SFTP) our software
 - Invoicing and billing once products are shipped
 - Handing projects (once completed) into our software support team
 - Providing basic Tier 2 software support

Once training is completed and you can work independently there will be an opportunity for you to progress into the role of Software Delivery and Support Engineer.

Education and/or Experience:

The successful candidate will ideally have

- Good general education with a minimum of GCSE English and Maths
- GCSE Computing would be an advantage
- Demonstratable knowledge of Windows 10 OS
- Demonstratable knowledge of Microsoft products (Word, Excel, Teams, Outlook)
- Demonstratable knowledge of Hardware topology
- A genuine interest in technology and IT
- A background from within the electronic security sector would be an advantage

Requirements

Due to the nature of our business, we will require the successful candidate to provide:

- Disclosure Scotland Certificate

Appointment

This position is due to start from 1st October 2021 and will have a 6 month probationary period.

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Benefits

- We operate a contributory pension scheme, which you will be auto enrolled into (subject to the conditions of the scheme)
- 24 days holiday per calendar year
- Flexible working
 - 07:45am to 16:00pm Monday to Friday
 - 08:45am to 17:00pm Monday to Friday